[Sample of an unsolicited proposal for a Partnership agreement on organization letterhead]

Jennifer Bourgeault

United States GLOBE Country Coordinator

GLOBE U.S. Coordination Office

University of New Hampshire

Durham, NH 03824

Dear Ms. Bourgeault,

I would like to express interest in our organization, ORGANIZATION NAME, becoming a GLOBE Partnership and working with The GLOBE Program towards enhancing scientific literacy and contributing to our understanding of the Earth's environment.

# We believe that GLOBE fits with our broad organizational goals by DESCRIPTION. We have identified several goals for our GLOBE Partnership which are to:

# GOAL 1

# GOAL 2

# GOAL 3

We plan on working in CITY or COUNTY in STATE. Our main audience(s) will be AUDIENCE(S) YOU WILL SERVE (e.g., K-12 students, undergraduate or graduate students, pre-service educators, in-service educators, life-long learners, etc.).

We propose to undertake an ongoing recruitment effort for educators in our area to join the GLOBE Program. We propose to conduct at least one GLOBE training workshop for educators annually, or more frequently as necessary to satisfy demand. We propose to develop ongoing mentorship/coaching relationships to maintain quality in program implementation and data collection.

In order to accomplish these objectives, we are working to establish relationships with SCHOOL DISTRICTS, UNIVERSITIES, ETC.

Upon notification that our partnership with GLOBE has been established, we will work with GLOBE staff to more fully develop our partnership goals, create a Partnership growth and sustainability plan, and identify our team of trainers.

Sincerely,
YOUR NAME